Lateral Learnings

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##### Lateral learnings

Lateral learnings or ‘learning from incidents’ are a key outcome from an investigation allowing others to learn from the mistakes or the misfortune of others. They need to follow a set format and be simple, concise, interesting to read and relevant to the reader. They are two pages long, the first for the employees at risk, the second for the HSE Management to review their HSE management controls.

Page 1 – To be used as a poster and info for a Tool Box Talk

* Heading: PDO safety advice
* Sub heading left side top: What happened? (Brief description including consequences)
* Sub heading left side bottom: Your learning from this incident: (A list of the key learnings for the people exposed to the risk)
* Two photos; right side – (one to show what not to do, and one to show what to do).
* Bottom left side - Learning strap line (Simple and punchy)

Page 2 – To be used as a management tool for learning

* Heading: Management Learnings
* Sub heading: To ensure continual improvement all contract managers are to review their HSE HEMP against the questions asked below.
* Sub heading: Confirm the following:
* List of the controls that had failed or were missing in the investigation in the form of closed questions (Answer yes, or no to) for other contract management to ask themselves and audit.

PDO MSE will arrange translation and issue these lateral learning’s on the web and to each Directorate HSE Team Leader for cascade.

An example is shown below.

For more in-depth guidance see GU612 page 47. **End of guidance**